

PROFESSIONAL GROWTH INCREMENT (PGI) MEETING
SEPTEMBER 9, 2016
SENIOR VICE PRESIDENT CONFERENCE ROOM, BAILEY HALL

COMMITTEE FUNCTION:

On an annual basis, to review and to recommend concerning the PGI applications from faculty for purposes of salary schedule movement to Steps 20, 24 and 28.

COMMITTEE MEMBERS: Mary Kay Rudolph (Co-Chair), Donald Laird, Kirsten Swinstrom, Mark Ferguson, Terri Frongia

AGENDA

1. Introduce Members and Review Committee Function
2. Elect faculty co-chair
3. Assign PGI submissions to committee members (see attached)
4. Discuss protocol for responding to faculty
5. Review and reminder re: development of Q&A handbook, aka knowledgebase, we can refer to and share with new members (attached)
6. Review of "PGI in a Nutshell" (attached)
7. Confirm Spring PDA Session
8. Queries for PGI credit consideration:
 - a. Request for Flex Credit Report (attached)
 - b. Sabbatical Video Presentation (attached)
 - c. Reading Apprenticeship (attached)
 - d. Prior Approval for Vespa and Revolution Moto (attached)
 - e. PGI for Canvas Training – Documentation Needed (Attached)
9. Review calendar for remainder of semester:
 - a. PGI write-ups due to Whitney October 21 (for Nov. 8 Board)
 - b. Review notification protocols for PGI status; set dates (attached)
 - c. Determine if additional meetings are required beyond October scheduled date

Next meeting(s): October 14, 2016

Minutes of PGI Committee meetings are not posted online due to the confidential nature of the contents. Please contact the Office of the Senior Vice President of Academic Affairs for specific questions.